

# Forward plan



THIS DOCUMENT GIVES NOTICE OF  
ANTICIPATED KEY DECISIONS TO BE TAKEN  
AT CABINET AND OTHER MEETINGS

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Democratic Services

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## **BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS**

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website [www.bristol.gov.uk](http://www.bristol.gov.uk) on a monthly basis.

### **Key Decision**

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

### **Non-key Decision**

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

### **Cabinet Meetings**

The Cabinet will normally meet on the first Tuesday of the month. Meetings start at 6pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

## Glossary:

CD	City Director
PLACE	Place
PEOPLE	People
NHDS	Neighbourhoods
BC	Business Change
HWB	Health and Wellbeing Board
LCPB	Learning City Partnership Board

Description of Exempt Information :- England, Part 1 of Schedule 12A of the local Government Act 1972

<b>1</b>	Information relating to any individual.
<b>2</b>	Information which is likely to reveal the identity of an individual.
<b>3</b>	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
<b>4</b>	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
<b>5</b>	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
<b>6</b>	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or  (b) to make an order or direction under any enactment.

7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.
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### **Cabinet Members**

- Marvin Rees (Lab) - Mayor of Bristol
- Cllr Estella Tincknell (Lab) – Deputy Mayor (with special responsibility for Democracy, Culture, Policy, Strategy & Communications, International)
- Cllr Mark Bradshaw (Lab) – Cabinet Member for Transport
- Cllr Clare Champion-Smith (Lib Dem) – Cabinet Member for People
- Cllr Craig Cheney (Lab) – Cabinet Member for Finance, Governance and Performance
- Cllr Fi Hance (Green) – Cabinet Member for City Health and Wellbeing
- Cllr Asher Craig (Lab) – Cabinet Member for Neighbourhoods
- Cllr Claire Hiscott (Con) – Cabinet Member for Education and Skills
- Cllr Helen Holland (Lab) – Cabinet Member for Place
- Cllr Paul Smith (Lab) – Cabinet Member for Homes

The City Council's website [www.bristol.gov.uk](http://www.bristol.gov.uk) contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Ref No	Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Simon Dicker simon.dicker@bristol.gov.uk	<b>Local HeathWatch and Independent Complaints Advocacy Service (ICAS)</b> To approve the option of a final years extension to the current contract at a reduced rate whilst maintaining the service capacity of ICAS  Open	Health and Wellbeing Board 14 Dec 2016	Marvin Rees	People Scrutiny Commission
BC 08.16-17	Denise Murray denise.murray@bristol.gov.uk	<b>Collection Fund:Estimated Surplus/Deficit</b> To note the estimate of the surplus/deficit on the collection fund, which will be taken into account when setting the 2017/18 revenue budget and council tax levels  Open	Cabinet 10 Jan 2017	Councillor Craig Cheney	Resources Scrutiny Commission
	Denise Murray denise.murray@bristol.gov.uk	<b>Period 7 Budget Monitoring Report</b> The period 7 finance report may bring forward recommendations to implement remedial action to address the in-year forecast financial deficit and make proposals to change the council's financial strategy and treasury management framework. If any recommendations are key decisions, these will be set out in the clearly within the report  Open	Cabinet 10 Jan 2017	Councillor Craig Cheney	Resources Scrutiny Commission

Ref No	Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
PLE 09.16-17	Netta Meadows netta.meadows@bristol.gov.uk	<p><b>2017/2018 Business Planning Update for the Councils wholly owned Companies.</b></p> <p>Approval of the annual business plans of Bristol City Council owned trading companies, namely, Bristol Waste Company and Bristol Energy &amp; Technology Services (Supply) Limited trading as Bristol Energy and the Bristol Holding Ltd.</p> <p>Part exempt 3</p>	Cabinet 13 Jan 2017	Marvin Rees	Overview and Scrutiny Management Board Jan 2017
	Denise Murray denise.murray@bristol.gov.uk	<p><b>Budget recommendations to Full Council / Medium Term Financial Strategy / treasury management strategy</b></p> <p>To finalise budget / MTFS recommendations and the treasury management strategy prior to 21 February 2016 Full Council budget setting meeting.</p> <p>Open</p>	Cabinet 24 Jan 2017	Marvin Rees	Resources Scrutiny Commission 19 December 2016
NHDS 12.16-17	Nicky Debbage nicky.debbage@bristol.gov.uk	<p><b>Housing Revenue Account 2017/18 budget proposals</b></p> <p>To set out the proposals for the 2017/18 Housing Revenue Account (HRA) budget; which have been</p>	Cabinet 24 Jan 2017	Marvin Rees	Neighbourhoods Scrutiny Commission

Ref No	Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
		<p>tested within our 30-year financial business plan model and which will ultimately form part of the council's overall budget for 2017/18</p> <p>Open</p>			
NHDS & PLE 08.16-17	Joanna Roberts joanna.roberts@bristol.gov.uk	<p><b>Young People's Housing and Independence Pathway Plan</b></p> <p>Approval of the plan and associated spend</p> <p>Open</p>	Cabinet 24 Jan 2017	Councillor Paul Smith	Joint Neighbourhoods Scrutiny Commission and People Scrutiny Commission
BC 06.16-17	Caroline Twigg caroline.twigg@bristol.gov.uk	<p><b>International Strategy</b></p> <p>International strategy outlining strategic priorities for international engagement for the council, and how this links to city priorities and globally-reaching activities of other organisations a cross Bristol.</p> <p>Open</p>	Cabinet 7 Feb 2017	Marvin Rees	Overview and Scrutiny Management Board
NHDS 11.16 - 17	Martyn Pursey martyn.pursey@bristol.gov.uk	<p><b>Alderman Moores – HRA development proposal</b></p> <p>Cabinet approval required to proceed to develop a procurement strategy and appoint a</p>	Cabinet 7 Feb 2017	Councillor Paul Smith	Neighbourhoods Scrutiny Committee

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		<p>developer/contractor to construct around 140 new homes, of which around 40% will be new council homes. The project is a funded project within the HRA.</p> <p>Open</p>			
NHDS 07.16-17	Paul Sylvester paul.sylvester@bristol.gov.uk	<p><b>Domestic abuse and Home Choice policy</b> To agree changes to Home Choice policy, following 12 weeks consultation, on how victims of Domestic abuse are prioritised for housing</p> <p>Open</p>	Cabinet 7 Feb 2017	Marvin Rees	Neighbourhoods Scrutiny Commission
NHDS 06.16-17	Nick Hooper Nick.hooper@bristol.gov.uk	<p><b>Local Housing Company Strategic Business Case</b> Sets out for approval the strategic business case to establish a new Local Housing Company, which will develop new homes in the city</p> <p>Open</p>	Cabinet 7 Feb 2017	Marvin Rees	Neighbourhoods Scrutiny Commission
	Denise Murray denise.murray@bristol.gov.uk	<p><b>Period 8 Budget monitoring report</b> The period 8 finance report may bring forward recommendations to implement remedial action to</p>	Cabinet 7 Feb 2017	Councillor Craig Cheney	



Ref No	Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
		<p>address the in-year forecast financial deficit and make proposals to change the council's financial strategy and treasury management framework. If any recommendations are key decisions, these will be set out in the clearly within the report</p> <p>Open</p>			
NHDS 08.16-17	Di Robinson di.robinson@bristol.gov.uk	<p><b>Bristol Impact Fund - grants allocation</b></p> <p>The VCS Grants Prospectus was agreed by Cabinet in August '16 as the guiding documents for BCC grant investment from July 2017. The Cabinet Report in March 17 will seek approval of the recommendations for investing the Bristol Impact Fund made by the allocations panel.</p> <p>Open</p>	Cabinet 7 Mar 2017	Marvin Rees	Neighbourhoods Scrutiny Commission
PLA 03.14-15	Mareike Schmidt mareike.schmidt@bristol.gov.uk	<p><b>ELENA programme (total value £140m)</b></p> <p>Multiple decisions pertaining to the various delivery strands within the ELENA programme have been through various Cabinets (October 2013, January 2014, July 2014 and October 2014) and scheduled for Cabinets in February 2015 and July 2015. The</p>	Cabinet 7 Mar 2017	Marvin Rees	Place Scrutiny Commission / None

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		<p>programme is now delivering and a final completion report is expected to come back to Cabinet in December 2016, after the programme close in June 2016 and the subsequent completion /outcome report being written over summer 2016.</p> <p>Open</p>			
	Denise Murray denise.murray@bristol.gov.uk	<p><b>Period 9 Budget monitoring report</b> The period 9 finance report may bring forward recommendations to implement remedial action to address the in-year forecast financial deficit and make proposals to change the council's financial strategy and treasury management framework. If any recommendations are key decisions, these will be set out in the clearly within the report</p> <p>Open</p>	Cabinet 7 Mar 2017	Councillor Craig Cheney	
NHDS 09.16-17	Tom Rhodes tom.rhodes@bristol.gov.uk	<p><b>Preventing homelessness accommodation services for homeless families and adults (22+)</b> To approve a commissioning plan for homelessness services, entailing around £5 million annual spend.</p> <p>Open</p>	Cabinet 2 May 2017	Marvin Rees	

<b>Ref No</b>	<b>Lead Officer</b>	<b>Title and summary of Decision</b>	<b>Meeting date</b>	<b>Decision taker</b>	<b>Scrutiny Remit</b>